

Below are links to take care of the details for a successful show at the 2019 WPMAEXPO.

Each booth includes blue and white drapes, a 7" x 44" one-line company name sign, and complimentary registrations. Because we are at the Mirage, the floor is already carpeted, so carpet rental is **NOT** required.

If you need additional items such as table, chairs, electrical services, AV services, booth cleaning, lead retrieval or insurance; please see the links below to order them from our preferred vendors at an additional cost.

### **COMPLIMENTARY REGISTRATION LINK**

<https://www.wpma.com/national-convention/registration-comp-2019>

Three (3) **complimentary** registrations for the first 10 x 10 and one (1) for every booth thereafter. You will need your booth number to proceed.

### **ADDITIONAL EXHIBITOR REGISTRATION LINK**

If more registrations are required above those included with the booth, register here:

<https://www.wpma.com/national-convention/registration>

(Choose "Trade Show Exhibitor" and use your booth number for both the username and password when prompted. This is how you will register your distributors and reps too.)

### **FREEMAN**

<https://www.freemanco.com/store/show/landing?showID=462180>

Contact Freeman for booth furnishings, shipping needs, and optional carpet rental.

### **MIRAGE EXHIBITOR SERVICES**

<http://www.mirageexhibitorservices.com>

Contact Mirage for electrical needs, audio/visual, internet, food and beverage requirements, and booth cleaning. You must register the first time you enter.

### **BOOK ROOM AT MIRAGE**

<http://www.wpma.com/national-convention/hotel>

Book your room at the Mirage now before they sell out! We do not use a rooming service. Only book your room through our website or call the Mirage directly. Booking through a third party is at your own risk.

### **LEAD RETREIVAL**

<https://orders.atsleads.com/OrderUnit/Login.aspx>

Contact American Tradeshow Services for lead retrieval.

### **INSURANCE**

<https://securevendorinsurance.com/Rainprotection/ApplicantInformation?GroupEventKey=acd9fc164957>

Contact RainProtection to obtain event insurance for only \$84 if you do not currently have \$1,000,000 General Liability insurance to meet the requirements of exhibiting. See item 20 in the terms and conditions for more information.

### **BOOTH GUIDELINES**

Look here for the display rules and regulations for booth set-up.

[http://www.wpma.com/pdf/national\\_convention\\_2019/IAEE-Guidelines-for-Display-Rules-and-Regulations.pdf](http://www.wpma.com/pdf/national_convention_2019/IAEE-Guidelines-for-Display-Rules-and-Regulations.pdf)

If you have any questions, please contact me at [kimw@wpma.com](mailto:kimw@wpma.com) or call 801-263-9762.

Thanks,

Kim