Below are links to take care of the details for a successful show at the 2023 WPMAEXPO.

Each booth includes pipe and drapes, a 7" x 44" one-line company name sign, and complimentary registrations. Because we are at the Mirage, the floor is already carpeted, so carpet rental is **NOT** required.

If you need additional items such as table, chairs, electrical services, AV services, booth cleaning, lead retrieval or insurance; please see the links below to order them from our preferred vendors at an additional cost.

## **COMPLIMENTARY REGISTRATION LINK**

https://www.wpma.com/national-convention/registration-comp-2023/

Three (3) **complimentary** full registrations for the first 10 x 10 and one (1) for every booth thereafter. You will need your booth number to proceed.

## ADDITIONAL EXHIBITOR REGISTRATION LINK

If more registrations are required above those included with the booth, register here:

https://www.wpma.com/national-convention/registration

(Choose "Trade Show Exhibitor" and use your booth number for BOTH the username and password when prompted. This is how you will register your distributors and reps too.)

# FREEMAN

https://www.freemanco.com/store/show/landing?showID=520003

Contact Freeman for booth furnishings, shipping needs, and optional carpet rental.

#### MIRAGE EXHIBITOR SERVICES

https://www.mirageexhibitorservices.com/Pages/Security/Login.aspx?ReturnUrl=%2f

Contact Mirage for electrical needs, audio/visual, internet, food and beverage requirements, and booth cleaning. You must register the first time you enter.

## BOOK ROOM AT MIRAGE

http://www.wpma.com/national-convention/hotel

Book your room at the Mirage now before they sell out! We do not use a rooming service. Only book your room through our website or call the Mirage directly. Booking through a third party is at your own risk.

#### LEAD RETRIEVAL

https://orders.atsleads.com/OrderUnit/Login.aspx

Contact American Tradeshow Services (ATS) for lead retrieval.

#### INSURANCE

Click here for Rainprotection Insurance

Contact RainProtection to obtain event insurance for **only \$84** if you do not currently have \$1,000,000 General Liability insurance to meet the requirements of exhibiting. See item 20 in the terms and conditions for more information.

# BOOTH GUIDELINES

Look here for the display rules and regulations for booth set-up.

https://www.wpma.com/pdf/national convention 2022/2019-IAEE-Guidelines-for-Display-Rules-and-Regulations.pdf

If you have any questions, please contact me at kimw@wpma.com or call 801-263-9762.